

KMBC ICS Template
Statutory visit to a Looked after child Case Note

Child seen: Y/N Child interviewed alone: Y/N/NA Child's sleeping arrangements seen: Y/N

Case Notes initially presents a screen which allows the user to state whether the child concerned was seen and whether they were seen alone. In order to fulfill the requirements of a statutory visit to a looked after child, the child should be seen, and if of an appropriate age, interviewed alone and their bedroom (or sleeping arrangements for very young children) seen.

Contact date: *Date of visit needs to be entered. If no date entered this will default to the date the note was created*

Type of Contact: *For statutory visits to a Looked After Child, "LAC visit" must be chosen from the pick list.*

Reason for contact: *A brief entry is appropriate here, such as "Statutory visit due". The detail of the visit should **not** be entered here*

Detailed Notes: *the following should be considered and any concerns noted-*

Health and Physical Development

Emotional Development

Social Development

Sleeping/Bedding Arrangements

Equipment/Personal Clothing

Education/Employment

Housing issues

Household composition – please confirm that all adults living in the household have had appropriate background checks completed

Analysis of Information: *should be used to state what bearing the visit has on the progression of the child's care plan, ie are the child's identified needs being addressed.*

Action: *for discussion in supervision, or if there are serious implications for the child's wellbeing, immediate discussion with team management and the decisions made as a result.*