



Complex Mental Health Panel – Terms of Reference – Updated June 2021

This Panel represents the Corporate Parenting responsibility of partner organisations in meeting the mental health needs of children, young people and care leavers and links to the Children in Care and Care leavers Strategy 2020 – 2023.

Membership

Head of Service, Children's Social Care (Chair)
CCG Commissioning Representative
Named Nurse – CLA
Emotional Health and Wellbeing Commissioned Services
CAMHS Representative
CLA Team Manager
Local Authority Commissioning Representative

Purpose of Panel

To ensure that young people who are Looked After, Children in Need and Children in Child Protection Plans receive the mental health services that meet their need, and that the services are easily accessible and timely. This includes those placed in and out of Borough. Knowsley Metropolitan Borough Council and Knowsley CCG remain responsible for all Knowsley Children Looked After regardless of placement.

- When Mental Health Services are in place, a smooth transition / transfer should be achieved if the child moves to or from the area.
- Services will be effective and timely and therefore avoid unnecessary hospital admission.
- CCG identify resource when needs cannot be met by core services.
- Provide scrutiny to care planning to ensure all other options from within core services have been explored.
- Provide multi-agency expertise to the health aspect of the care plan
- Offer clear pathways to the sign off resources and provision of services.
- Review the provision of bespoke services against agreed outcomes.
- Actions to be tasked to individuals along with action tracker.
- Provide administration for the panel.



Social Workers / Team Managers

- Social workers will present cases to panel on the agreed panel application form.
- Team Managers will be responsible for ensuring all other sources of support have been explored.
- Team Managers are responsible for the quality assurance of panel applications.

Administration Role

- To receive referrals
- To send out agenda – 1 week in advance
- To take minutes of meeting on a case by case basis
- To keep and action log
- To send finalised minutes to social workers and panel members.

CCG

- To source, find and commission bespoke packages of support when required.
- To track and provide evidence of sign off packages
- Have oversight of the quality of the provision
- Liaise with NHSE as required.
- Identify gaps in service and feed into commission strategy
- Give advice and advice about other services available.
- To fund outside core offer

Named Nurse CLA

- To provide oversight of health care plan.
- Provide advice and expertise regarding health needs.
- Identification and co-ordination of service for children placed out of borough
- Responsibility to highlight cases of high risk/worry to the designated CCG Nurse
- To have oversight of transfer of health services moving out of borough



CAMHS

- To provide advice and expertise around identified needs.
- Liaise with CAMHS Services in other areas to ensure transfer of services
- To support transition to Adult Services as required.

Head of Service, Children's Social Care

- To chair meeting
- To identify cases that require escalation and have oversight of this.
- Ensure administration is in place and effective
- Oversight of quality assurance process.
- To lead the scrutiny and the use of care services during panel
- To identify any specialist advice to panel if required.

Commissioned Service

- To provide advice and identify needs
- To agree lead responsibility for therapy services with CAMHS
- Agree appropriate service provision

Frequency and Attendance

- The Panel will meet monthly
- Each organisation can nominate a deputy to attend in place of the main representative.
- If deputy is attending panel administration to be notified in advance.